



## **Safeguarding at Crooksbar Primary School**

At Crooksbar Primary the health and safety of all children is of paramount importance. Parents send their children to school each day with the expectation that school provides a secure environment in which their children can flourish. We therefore have to ensure that this expectation becomes reality.

Our commitment to Safeguarding is evident in our many school policies and day to day practice.

All staff that are appointed to work within school have undertaken DBS checks. These checks highlight people who have a criminal record or if previous allegations have been made against them. All staff receive Safeguarding Training.

Parents with any safeguarding concerns should contact Mr Twiby, Mrs Hoffman or Mrs Wilkes, our designated safeguarding officers. Our designated safeguarding governor is Mrs Webb. Mr Twiby is our designated E-safety officer.

### **Opening Times**

Nursery Opening Times: Morning session 8.30 – 11.30am. Afternoon session 12.15 – 3.15pm. 30 hour children 9am-3pm.

Nursery children should be brought to the Nursery entrance (which is situated next to the main reception area) for the start of their session and collected when the session has finished by a parent or designated adult.

For Reception to Year 6 children: Morning Session 8.55 – 12 for Reception and KS1, 8.50-12.00 noon for KS2 children. Afternoon Session 1– 3.10pm Reception and KS1, 1.00- 3.15 for KS2 children.

A member of staff will be present on both KS1 and KS2 playgrounds from 8.45am, children will line up in the playground when the bell rings at 8.55 or 8.50am, with their class teacher and they will be walked into school.

At the end of the school day a parent or designated adult should collect young children.

If a child has to leave school during the day for any reason, e.g. a medical appointment, a parent or a designated adult should collect him/her from the main reception area.

### **Organisation**

At Crooksbar we have approximately 260 children in full-time attendance, plus a nursery facility which now offers 30 hour provision. Please contact our nursery staff should you wish to apply for a place.

There are currently 11 class groups in the school. We have placed a great emphasis on maintaining teacher ratios and having sensibly sized classes.

The school is organised into four teams – Foundation Team, KS1 Team, Lower KS2 and Upper KS2.

#### **Foundation Team**

Foundation Team is made up of Nursery and two Reception classes. Foundation Stage currently comprises of three teachers. Children begin their full-time education in the Reception in September.

#### **KS1 Team**

KS1 Team is made up of a Year 1 class, a mixed Y1/2 and a Y2 class. There are presently three teachers responsible for the organisation and structure of Lower Team.

### **Lower KS2 Team**

Lower KS2 Team is made up of a Year 3 class, a mixed Y3/4 and a Year 4 class. There are three teachers responsible for the planning and organisation of Middle Team.

### **Upper KS2 Team**

Upper KS2 Team is made up of one Year 5 class, a mixed Y5/6 class and a Year 6 class with three teachers responsible for them.

Upper Team provides a structured curriculum, focusing on sustained work to prepare the children for the expectations of comprehensive school and the standards required for the children to be able to demonstrate their ability in their end of Year 6 SAT's. The children are organised into ability groups for English and Maths in Years 5 and 6.

Our Y6 pupils feed into many different secondary schools. However, the children have many opportunities to meet and work with teachers and pupils from local comprehensive schools throughout their time in Y5 and 6. This helps to give them an insight into the demands of secondary school life.

### **Will the organisation of classes always be like this?**

No, not necessarily. The organisation of class groups depends largely on the number of children within each year group, so we may need to organise classes differently from year to year, depending on varying circumstances. You will notice that some of our classes are mixed. There are many reasons for this. We have a standard intake number set by the local authority which at the moment stands at 36. We try to arrange our classes to suit the educational needs of our children within the limited space we have in school. We have a waiting list for Nursery, so please speak to our Nursery staff, Miss Whittaker or Miss Thomas to discuss this further (01642 531750).

Please contact the admissions team at the address below should you need any advice regarding applications, appeals or transfers from reception class upwards.

#### **School Admissions Team**

Stockton-on-Tees Borough Council,  
Municipal Buildings,  
Stockton-on-Tees  
TS18 1XE

Tel: 01642 526605 Please ring between 8.30am and 5pm Monday to Thursday and 8.30am and 4.30pm Fridays.

Email: [school.admissions@stockton.gov.uk](mailto:school.admissions@stockton.gov.uk)

## **Meet our staff (From September 2018)**

Head Teacher	Mr C. Twiby
Deputy Headteacher	Mrs C. Hoffman

### **Foundation Stage**

Nursery Teacher	Miss J. Whittaker
Nursery Nurse	Miss J Thomas
Reception	Miss C. Rudd
Reception	Mrs A. Cullum (Foundation Stage Leader)

### **Key Stage 1**

Y1	Mr R Hart
Y1/2	Mrs K. Atkinson (Team Leader)
Y2	Mrs T. Ayres

### **Key Stage 2**

Y3	Mrs J Thompson
Y4	Mr G. Brownless
Y3/4	Mrs A Pattison
Y5	Mrs S. Gowland
Y5/6	Mrs L. Coulter
Y6	Mrs C. Hoffman (Team Leader)

Mrs S Gould is currently on maternity leave.

The following teachers are part time and cover teachers' PPA, release time and pupil interventions:

Teacher	Mrs P. Derbyshire
Teacher	Mrs E. Thompson

Teaching Assistants	Mrs A. Hare
	Miss H. Halfpenny
	Mrs B. McKay
	Mrs G. Bain
	Mrs N. Weir
	Mrs H. Jones
	Mrs L. Clark
	Miss L Thomson
	Miss H Christon
	Mrs A. Frank
PE Apprentice	Mr Ashworth

Parent Support Advisor	Mrs N. Wilkes
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School Business Manager	Mrs S. Hewson
Admin Assistant	Mrs J Purcell

Caretaker	Mr S. Davies
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Cook	Mrs G. Watson
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## **Our Governing Body**

The main aim of the **governing body** is to maintain and improve the school's standards of education. Its work can be divided into three key areas: setting the school's vision and strategic aims, agreeing plans and policies, and making creative use of resources.

At Crooksbarne our governors come from a range of backgrounds, bringing together different skills, experiences and knowledge. Governors do not act independently but together as a governing body with joint responsibility.

Our Governors are:

Mr P Windram (Chair), Mrs H Webb (Vice Chair), Mrs L Harrison, Mr J Coles, Mr D Wilburn, Mrs S Greenan.

Staff Governors are:

Mr Twiby, Mrs Hoffman, Mrs Ayres and Mr Hart.

## **When Visiting School**

When visiting the school for any reason, please go to the school office which is in the main reception area. To enter school, please press the button at the main door. Our school business manager, Mrs Hewson will deal with any queries you may have.

Please note, for security reasons, all external doors are closed and locked promptly after the children have entered school. We need to monitor the presence of all visitors on the school premises in order to protect the children. All visitors must sign in and take a badge. There is a reception area for visitors entering the building.

If your child is late arriving at school, they will need to enter school through the main reception area.

Any parents wishing to make an appointment to see their child's class teacher can make an appointment at the school office.

## **A Day in the Life of Crooksbarne**

Perhaps we should start by saying that, although no two days are alike at Crooksbarne. We do, however, have a basic daily routine.

An assembly is usually held either first thing in the morning or at the end of the day. There is a mid-morning break from 10.30 to 10.45 a.m.

Morning lessons end at 12.00 noon. Most of our children stay for a school lunch, which is operated on a cafeteria system.

Afternoon lessons begin at 1.00 p.m. and end at 3.10 p.m. (3.15 p.m. for KS2). An afternoon break may be taken for our younger children in Reception and Key Stage One if, in the professional opinion of the class teacher, it would be of benefit on that particular day.

Children may have the opportunity to join in an extra-curricular activity after school e.g. football, netball, cookery etc. Due to demand and the nature of many of the activities these are more likely to be open to our older children.

This, then, is our basic routine but lots of other things are going on as well.

Most children are taught English and maths during the morning sessions, in both whole-class and group situations. These lessons are lively and interactive, giving children valuable skills for the future.

Work is prepared to match your child's ability and all children can learn actively through talking, investigating and practical experience.

We also place great emphasis on independent learning and offer a broad, balanced curriculum, with many planned opportunities for science, technology, art and humanities as well as P.E. and swimming.

Any day at Crooksbar Primary sees a number of visitors to the school. It may be that a visit has been arranged as part of a year group's planned topic; there will be maintenance personnel who come to cut the grass or fix the boiler; deliveries of equipment or of fresh produce for the kitchens; parents with appointments to see class teachers/Head teacher or with queries for our administrator. We encourage parents to get involved with their children's education by helping out in classrooms and supporting on educational visits.

There are the regular visitors too, of course – the school nurse, our colleagues from Ad Astra, the Education Social Worker, music specialists, governors or a teacher from a secondary school to get to know our Y6 children ready for their move next September.

On the other hand, we get out and about a lot these days. Maybe an exploration of the estate as part of our environmental studies work, or a visit to Norton Sports Complex. In addition, we also plan an annual residential visit for our Y4, 5 and 6 children to Robinwood Outdoor Centre at Alston, Cumbria.

### **Our Curriculum**

Our aim at Crooksbar Primary is to develop the full potential of all children in our care. We offer every child a broad and balanced curriculum, ensuring continuity and progression throughout their primary years.

We aim to develop through:-

- Language, communications and listening skills – an ability to read and find pleasure in books;
- Music and drama - the confidence to participate and perform in front of an audience;
- Maths – an understanding of number concepts which will help them to live and work in an adult world;
- Science, Geography, History & R.E. – an understanding of the world in which we live;
- D.T. / Art – to develop a capacity to perceive and respond to a wide range of sensory experience, encouraging imagination and creativity, a sensitivity to and appreciation of the world around us;
- PSCH, and sporting opportunities - experiences that boost self esteem and enrich the curriculum.

In addition, we hope that when our children move on to secondary education they will take with them a tolerance for the opinions and circumstances of others, self-confidence, perseverance and the experience of having nurtured warm, sincere and honest relationships towards their peers as well as to adults at home, school and the within the community.

We wish your child ultimately to become a happy and fulfilled member of society.

Our very young children in the Foundation Stage have access to a variety of learning experiences, which are the foundations of their intellectual, physical, aesthetic and creative development.

Children from Y1 upwards have a broad outline of their curriculum laid down by the National Curriculum. All work planned by the teachers from this stage onwards is geared towards fulfilling the National Curriculum Programmes of Study.

### **Educational Visits**

Planned educational visits are an integral part of the curriculum at Crooksbar Primary. Children in every year group have an opportunity to enjoy an educational visit, which is always an interesting and stimulating way for them to learn.

Children for Year 4 – 6 are given the opportunity to enjoy outward bound activities with a planned visit to Robinwood, Alston in Cumbria where they can enjoy canoeing, rock climbing etc.

Safety of the children is our priority with risk assessments being carried out for every educational visit.

We may charge for educational visits. This means that in order for any planned visit to be viable, we rely on full parental support; otherwise, the visit may need to be cancelled. We are very careful to keep costs to an absolute minimum.

You will always be informed by letter, website, twitter or school newsletter of the details and cost of the individual visits as they arise.

We do not take out of school those children whose behaviour cannot be trusted within it, as such children can put at risk the safety and enjoyment of others.

### **Religious Education**

Religious Education is provided in the school within the framework of the Stockton Agreed Syllabus for Religious Education. If the parents of any pupil attending the school request (in writing) that she/he be excused from attendance at collective worship or religious education lessons, the pupil shall be excused. Any child withdrawn from lessons or assembly will be given other work to do in school.

At Crooksbar we promote respect for and appreciation of the values, ways of life and family traditions of different communities and religious groups. We encourage our children to develop an understanding and awareness of their own emotional development and approach to personal relationships.

### **Sex Education**

Sex Education is delivered as part of topics in other areas of the curriculum such as PSHE and Science. Additionally, we follow a scheme of work, entitled 'Lucinda and Godfrey' which follows two children through primary school and the changes which take place as they grow and develop ~ this scheme of work covers Reception to Year 6, with nurses supporting the work with the Year 5 and 6 children.

### **Sporting Achievements**

All subjects are very important to us at Crooksbar but we recognise that providing a wide range of opportunities gives more children a chance to shine and adds to the enjoyment of school. We have specific funding allocated for physical education and work closely with Stockton Sports Partnership. As a

result children are given a wider range of opportunities and are able to take part in a variety of competitions and events. We have received School Games Gold Mark, which we are very proud of.

Over recent years children have had opportunities to take part in cluster activities and competitions in the following events:

- Basketball
- Netball
- Football
- Tag Rugby
- Athletics
- Swimming
- Cross Country
- Cricket
- Orienteering
- Outdoor and Adventurous Activities
- Squash
- Rowing

All of our children give 100% in competitions and events and are always praised by event organisers for their fabulous behaviour and effort. We hope to continue to enrich the children's learning through sporting activities and events and continue to win trophies and medals for our efforts.

### **School Uniform**

It is our school policy that all children wear school uniform when attending school, or when participating in a school-organised event outside normal school hours.

Our school uniform consists of:

- Grey / black trousers, skirt or shorts
- Sky-blue Polo shirt
- Burgundy jumper / cardigan
- Plain Black / white / grey socks or tights
- Dark coloured shoes or trainers (sandals permitted in the summer)
- In summer, girls are allowed to wear 'school style' red or blue summer dresses.

Our PE uniform consists of:

(Indoor)

- Sky Blue T-shirt
- Burgundy shorts
- Plimsolls for indoor PE (to be kept in school at all times)
- Socks
- Hair bobbles to tie long hair back.

(Outdoor)

- Trainers (not the pair they may be wearing for school).
- Sports socks
- Tracksuit / jogging suit bottoms
- Sky blue T-shirt
- Sport sweatshirt



When swimming lessons begin it is essential to have the proper kit i.e. one piece swimming suit, towel and swimming cap. Information regarding our swimming programme this year will be available soon.

All uniform can be purchased from Rawcliffes. We ask that all parents support the school's uniform policy. We believe that parents have a duty to send their children to school correctly dressed and ready for their daily schoolwork.

Hoodies are not part of the school uniform except for the Year 6 that purchase a Leavers Hoody. The Y6 are allowed to choose a sky blue or burgundy hoody, however all other school sweatshirts should be burgundy.

We do understand that sky blue and burgundy hoodies with the school badge on, have been available to buy; we have contacted the seller and asked them to stop selling them and they have offered a refund on the sky blue hoodies.

If you have already purchased a burgundy hoody we will allow this to be worn for squash or outdoor PE sessions.

If you are ever unsure if something is part of the uniform please do check our website or ask at the office. Thank you.

### **Behaviour**

At Crooks barn we have established a code of conduct, which is reflected in our Crooks barn Primary School Rules (see below). This code has been devised by both children and staff, and centres upon self-discipline, courtesy, consideration for others and safety.

We hope that friendliness, common sense and co-operation will prevail. This is encouraged by rewarding good behaviour. If a child's behaviour is unacceptable, then privileges such as playtime will be withdrawn and parents may be asked to visit the school to discuss the problem.

At lunchtimes the children are looked after by our lunchtime supervisors, again using a reward system for good behaviour. However, if children behave in an unreasonable or dangerous manner they may be excluded from staying at school during the lunch hour. Instances of this measure being necessary are, however, extremely rare.

### **Our School Rules**

#### **All pupils must be: Ready, Respectful and Safe**

What this means:

- Always treat everyone with kindness and respect
- Always be honest
- Always take responsibility for your actions
- Always be careful with school property
- Always keep the school environment clean and tidy

## **Appearance**

- Wear suitable clothing for every activity
- Jewellery is unacceptable with the exception of plain studs, these however must be removed for P.E. and swimming. Children should not wear studs on P.E. days unless they can remove them themselves
- Make-up and nail polish are not appropriate in school
- Do not have extreme hairstyles. We want you to look smart and sensible at all times

## **Personal Belongings**

- Only fruit and cheese are allowed at break times
- Only bring toys to school if you have special permission
- We have a strict code regarding usage of mobile phones for staff and pupils. Please speak to a member of staff should you require further information.

Our up to date behaviour policy is available to download from our website:

<http://www.crooksbarprimary.org.uk/>

This policy has been written using guidelines from the Department for Education.

## **Attendance and Punctuality**

As a parent you have a vital role to play in helping your child to achieve a high level of attendance. We would ask you to avoid, so far as possible, arranging medical and other appointments for your children during school hours.

If you cannot avoid a school-time appointment, we ask you to request leave of absence from school prior to the time of the appointment. Where this is not done, the absence has to be recorded on the register as “unauthorised”.

We have a reward system in place, for individuals and classes, to encourage children to attend regularly.

If your child is late, please bring them to the main entrance. **Please do not leave them unattended at the front door.** Children who regularly arrive late are disadvantaged because they miss the beginning of the lessons and discussion of what the day holds in store. All late arrivals are noted in class registers. Any child arriving after 9.10 a.m. will be given an ‘unauthorised’ mark in the register

Our Parent Support Advisor works very closely with families/parents if there is an attendance or punctuality issue and as a school, we work extremely closely with the local authority’s attendance officers. Class registers are regularly checked for attendance and punctuality and any concerns are followed up with a letter or a home visit.

Please note that if your child is not in school and we have not heard from you we will attempt to contact you to confirm non attendance.

## **Holidays during Term Time**

In common with all schools, we encourage all parents to avoid arranging holidays in term time. The Department for Education have made amendments to regulations with regard to school attendance. Previously Head teachers were allowed to grant leave of absence during term time of up to

10 days for family holidays. From 1st September 2013 this is no longer the case. Under new regulations schools are **no longer allowed to authorise leave of absence for family holidays**. Head teachers may not grant any leave of absence for students during term time unless there are exceptional circumstances.

Families intending to take their children out of school must complete a new notification form. This ensures we know the whereabouts of all our children who are missing from education. At the same time, families are asked to give details if they feel their request counts as 'exceptional circumstances'. The school will acknowledge each form submitted and inform parents as to whether the absence will be recorded as 'authorised' or 'unauthorised'.

Please contact Mr Twiby (Head teacher) or Mrs Wilkes (Parent Support Advisor) at school on 01642 531750 if you would like further clarification on the above. If your question is about penalty notice fines or the local authority's procedures, please contact Hilary Robinson or Anne-Marie Cartwright at the Attendance Service on 01642 526173.

We are aware that the changes above may make a big difference to the cost of a family holiday. Hopefully, some families may be able to make use of the extra week (5 PD days) that we have after the May half term week. Prices at this time can sometimes be less than the set school holiday weeks. We ask you to think carefully about the educational consequences of an additional holiday absence and that you arrange to discuss this with us first. Life at Crooks barn Primary does not stand still. We are trying to help your child towards a better future. Interrupting their programme of learning makes this a much more difficult task for them.

### **School Terms 2018 / 2019**

	OPEN	CLOSE
AUTUMN TERM	Monday 3 <sup>rd</sup> September 2018 Monday 5 <sup>th</sup> November 2018	Friday 26 <sup>th</sup> October 2018 Friday 21 <sup>st</sup> December 2018
SPRING TERM	Monday 7 <sup>th</sup> January 2019 Monday 25 <sup>th</sup> February 2019	Friday 15 <sup>th</sup> February 2019 Friday 5 <sup>th</sup> April 2019
SUMMER TERM	Tuesday 23 <sup>rd</sup> April 2019 **Monday 10 <sup>th</sup> June 2019 **(This includes 5 PD days)	Friday 24 <sup>th</sup> May 2019 Tuesday 23 <sup>rd</sup> July 2019

School is closed on Monday 8<sup>th</sup> July for Academy trust training.

## Home – School Agreement

As children begin school here at Crooksbar Primary, we ask parents to support school by signing a Home-School Agreement to ensure we all work together to provide the best opportunities for your child(ren). The home-school agreement is outlined below:

### **The school agrees to: -**

- Encourage and develop respect for others and for learning
- To value each child's individual contribution
- Promote high standards of achievement academically, socially & physically
- Uphold the agreed set of rules through use of a range of rewards and sanctions
- Provide homework to support and extend learning
- Keep parents involved and informed about their child's progress

### **Parents agree to: -**

- Make sure their child arrives in school on time, that the child attends regularly and that school is informed about reasons for absences
- Keep the school informed about any concerns or problems that may affect their child's learning or behaviour
- Support their child in homework and other opportunities for home learning
- Attend parents' evenings and discussions about their child's progress

### **Children agree to: -**

- Try their best to keep the school rules and to work hard

### **Together we will: -**

- Work to create a happy, caring school where all can achieve their best

Signed ..... Parent                      Date .....

Signed ..... Child                      Date .....

Signed .....Teacher                      Date .....

## **Parental Support**

We appreciate all kinds of support from parents and designated adults, from accompanying children to the swimming baths, supporting on educational visits to helping with groups in the classroom. Those parents who offer their help and expertise in classroom activities seem to really enjoy it and, of course, it helps the children to begin to understand that home and school can work together.

It is lovely to see so many parents supporting social and fundraising events such as the Christmas fair and sponsored jog, and it's great that some can manage to get to support school by attending sports days and performances. Both the staff and the children appreciate and value parental support.

If you would like to get involved, or are able to accompany a class on a school visit occasionally, have a word with your child's class teacher. Due to safeguarding regulations, all adults in school will need to be cleared by Police checks, forms can be collected from Mrs Hewson in the school office.

## **CPFA**

The Crooksbarne Parents & Friends Association (CPFA) meet regularly to plan fundraising and social events for the school. We very much appreciate the support they give us. Further information can be obtained from [cbpfa@sbcschools.org.uk](mailto:cbpfa@sbcschools.org.uk)

## **How to help your child succeed**

You really can make a difference to your child's enjoyment of, and achievement in school and it all starts long before school begins. Talking to your child and listening to their answers encourages them to converse and make sense of things.

Set clear examples of what is right and wrong. Show them how to do things like dressing themselves, tying their shoelaces, eating with a knife and fork etc. Once they start school, praise their achievements, no matter how small they seem. Talk about what you have both done as you walk home from school. Share books and stories.

## **Parental consultation**

Every year we hold a Consultation Evenings in the Autumn and Spring terms and a drop in session in the Spring term where there is the opportunity for parents to see their child's work. We hold information evenings for all year groups at the start of the school year. New starters for Reception hold an information meeting in the Summer term prior to starting school. In the Spring term, Early Years hold sessions to share Learning Journeys and run a Reading Café in the Autumn term.

At Crooksbarne we view reports to parents as an opportunity to record the children's talents, skills and achievements and to inform parents of their progress. We issue interim reports in March and more detailed reports in the Summer term.

However, should you need to speak to a member of staff, please do not wait until the formal meeting. Staff will be more than willing to discuss your child with you at any time, please contact the office to make an appointment.

## **Road Safety**

We ask parents to stress the importance of road safety to their children, encouraging them to use the Green Cross Code and the school patrol crossing on route to school.

With the children's safety in mind, parents are reminded that on no account should they drive their cars onto the school grounds or park on the yellow lines. Children brought to school by car should be picked up or set down outside the school gates. The car park and access road are for the use of school staff and firms delivering goods to the school or school kitchen. Cars collecting or setting down children must not use them. We have a huge issue with traffic congestion at peak times and we would like to ask parents to respect our neighbours and their property.

As a school we actively encourage our pupils to walk to school, or safely come to school on their bikes or scooters. We have cycle and scooter storage available for children to lock their bikes up during the school day. It is the responsibility of parents/guardians to ensure children are wearing helmets and are dressed appropriately. Please ensure younger children are accompanied by a responsible adult, or for the older children, you trust that they have the skills and are responsible enough to travel to school on their own.

## **Community Involvement**

Crooksbarrow continues to welcome and encourage links with the wider community. A variety of activities are designed to promote this:

- Educational visits
- Working with universities
- Links with neighbouring primary and secondary schools
- Work with local and national charities.
- Involving the community in our celebrations of achievement
- CPFA work e.g. Summer and Christmas fairs

## **Assessment**

Teachers have always assessed children. In order to tell you how your child is getting on in Maths, for example, the teacher has had to make many assessments or judgements about their progress. Basically, that is what assessment is all about – gathering reliable and systematic information about children's progress.

Teacher's knowledge of your child's progress and future learning needs enables them to plan appropriate work for your child and also to keep you accurately informed about their progress. At Crooksbarrow Primary we involve the children themselves in assessing their own work. We find they are very perceptive and it helps to refine their critical skills. Please do not hesitate to contact school should you wish to discuss the progress of your child.

## **SAT's**

If your child is in Y2 or Y6 they will take part in Standard Assessment Tasks / Tests (SATs). These take place in the summer term.

Children in Y1 will also undertake a statutory phonics assessment to assess progress in reading.

## **School Meals**

Stockton County Catering provide our school meals service and all monies and queries are dealt with directly by our kitchen staff. School meals are cooked in our own kitchen. They are of a high standard and are wide ranging, so that allowances are made for likes and dislikes. Presently, the cost is £2.05 per day / £10.25 per week. We have implemented a new wristband system to help children choose their meals and this has proved very popular.

In order for our Cook to order and prepare sufficient food for the children on school dinners, we ask that children do not change from day to day, or week to week. We need parents/children to decide whether they are staying for school dinner or bringing a packed lunch and remain with that choice for the entire half term, then give us notice that they do intend to change over from one to another.

Dinner money is collected on the first day of the school week, usually a Monday, and it is a great help if the correct money can be placed inside the dinner money envelopes provided (cheques to be made payable to Stockton Borough Council).

The Government has provided funding for children in Reception and Key Stage 1 to receive a free school meal. Children whose parents who are in receipt of Income Support or an Income-Based Jobseekers Allowance or Child Tax Credit (but not those who are entitled to a Working Tax Credit) are also entitled to claim for free school meals. If you think your child may be entitled to free meals please contact Mrs Wilkes at school or the Education Offices, Municipal Buildings, Church Road, Stockton on Tees.

We make every effort to ensure that children receiving free school meals cannot be distinguished from other children.

**Providing this information not only assists your child but also affects the level of 'Pupil Premium' funding our school is able to access as much of the funding is allocated with regard to the number of children we have on free school meals. If you are eligible for Free Meals you must register your eligibility even if you intend your child to bring a packed lunch.**

Children are expected to conduct themselves in an orderly manner when staying for a school lunch. We trust you will support us in these endeavours as children who do not behave appropriately may be excluded from school meals.

## **Children's Welfare**

We want all pupils to make the most of their opportunities here a Crooksbarrow. To ensure this happens, it is extremely important that parents/guardians inform Mrs Hewson (school business manager) if there are any medical conditions that may hamper your child(ren)'s progress. These may include:

- Problems with eye sight
- Hearing difficulties
- Asthma
- Epilepsy
- The use of any medication
- Allergies

It is also vital that as medical conditions change, school is informed.

We have a number of staff who are qualified to administer emergency aid, in the event of an injury or accident. We also ask parents to ensure school has two or three current contact numbers in case children are taken ill or have an accident and we need to contact someone. **Again, it is important as and when numbers change, school is informed.**

### **Medical Examination / Medication**

During the first year of your child's schooling there is an opportunity for your child to have a medical examination and an eyesight check. In Reception and Year 6, pupils also have height and weight checks. You will, of course, be notified of this and will have the opportunity to be present at the examination.

Unfortunately, we are unable to store or administer medicines in school; often doctors can arrange for doses to be given outside of school time but if this cannot be arranged you are more than welcome to visit school to administer the medication yourself.

Exceptions may be made for some children with special educational needs.

### **Special Educational Needs (SEN)**

Many children experience some kind of special educational need at some time in their education. Whenever possible we cater for children with special educational needs within school by structuring appropriate programmes of work.

Mrs Ayres has responsibility for children with special needs throughout the school. If you have a concern they will gladly chat to you about it. Our SEN policy is available on our website.

We access support from the Learning Support Service, Behaviour Support Service and the Multi-Lingual Service.

### **Pupils with Disabilities**

Any physical disabilities are taken into consideration, but such considerations would not mean an exclusion from an area of the curriculum, as we believe in giving equal access to all. We are fully compliant with the Disability Discrimination act.

### **Race Equality & Cultural Diversity**

The school is opposed to all forms of racism. The school welcomes its duties under the Race Relations (Amendment) Act 2000.

We are committed to:

- promoting equality of opportunity;
- promoting good relations between members of different racial groups
- eliminating unlawful discrimination.

Any examples of discrimination are recorded in compliance with Local Authority Policy.

### **Pupil Premium**

Pupil Premium money is money allocated to schools to try and tackle the inequalities between children who have received Free School Meals (FSM) over the past 6 years and their peers. Each school is given a different amount, based on the number of children who are entitled to FSM. Also, the school receives an allowance for children of armed service personnel and those children Looked After (in foster care) by the Local Authority. A full statement regarding this provision is available on our website.



## **Assessments 2017-18**

### **Foundation Stage: (40 pupils)**

Good level of development (achieving expected levels in all areas) 80%

### **Key Stage 1**

Key Stage 1 is made up of Year 1 and Year 2 children.

#### **Year 1 Phonics Test**

85% of pupils achieved required standard.

The tests in Year 2 contribute to the data provided for Key Stage 1 below.

The number of eligible pupils in the final year of Key Stage 1 was 37.

The number of children disapplied was 0.

The number of children absent was 0.

The following table shows the percentage of pupils working at the expected standard (EXS) for this age group), or above. TA=Teacher assessment. CWRM=Combined writing, reading, maths (threshold achieved in all).

<u>Area</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
Reading TA	80	77	78
Writing TA	80	71	76
Mathematics TA	90	71	81
Science TA	95	94	95
CRWM	80	65	73

The following table shows the percentage of pupils working at a greater depth within the expected standard (GDS) for this age group or above.

<u>Area</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
Reading TA	10	24	16
Writing TA	10	18	14
Mathematics TA	15	6	11
CRWM	10	6	8

### **Key Stage 2**

The national curriculum and school performance indicators have changed with scaled scores replacing levels. The expected standard for pupils in 2018 is higher than the expected standard in previous years (e.g. Level 4).

The number of eligible pupils in the final year of Key Stage 2 was 36.

The number of children disapplied was 0.

The number of children absent was 0.



### **Parent Support Advisor (Nicola Wilkes)**

Our Parent Support Advisor has worked at Crooksbarne for a number of years now and is also one of our Teaching Assistants.

She is around most days before and after school, either in the playground or at the main reception area. If you would like to contact her at any other time, you can leave a message on 07826903090, or email her at [nicola.wilkes@crooksbarneprimary.org.uk](mailto:nicola.wilkes@crooksbarneprimary.org.uk). She will get back to you as soon as she is able.

***We would like you to feel you can contact school whenever you need to.  
Someone will be able to help.***

### **Social Media**

Social networking is here to stay and as a tool is very powerful. As a school, it is our responsibility to highlight the correct way to use it and the positive impact it can have on our lives. By embracing the technology rather than running away from it, it is our hope that parents and pupils will see the potential of this method of communication, and also the 'fun' that can be had with it.

Parents and carers can follow us on twitter **@CrooksbarnePri** for regular updates of school events, to find out what your child has been learning that day and to get involved in regular competitions.

### **Parent View**

Parent View gives you the chance to tell us what you think about our school. Parent View asks for your opinion on 12 aspects of your child's school, from the quality of teaching, to dealing with bullying and poor behaviour. You can find it here:

<http://parentview.ofsted.gov.uk/login?destination=give-your-views>

### **Ad Astra Multi Academy Trust**

The Innovation Centre  
Queens Meadow Business Park  
Hartlepool TS25 5TG  
Tel. (01642) 393939

***The information in this prospectus was updated and published in January 2019. The particulars it contains about this school were correct at that time.***